



Aboriginal HIV and AIDS Honoring Awards Nominations



The Canadian Aboriginal AIDS Network is requesting your help to recognize Aboriginal People Living with HIV or AIDS (APHAs); Aboriginal AIDS Services Organizations (AASO's); Aboriginal youth; members of the Aboriginal HIV and AIDS community and Aboriginal communities who have demonstrated outstanding and commendable service to the Aboriginal AIDS movement in Canada.

Nominations may be submitted by anyone who wants to recognize the achievements of fellow individuals, families and/or organizations in the areas of:

- **Social/Political/ Community Action**
- **Holistic Wellness Promotion/Harm Reduction**
- **Young Eagles Award**
- **Trailblazers Award (Innovative programs and services)**
- **Lifetime Legacy Award**

Nominees who are selected will be given an award during the banquet for the CAAN APHA Caucus, Skills Building, 17th Annual General Meeting and Wise Practices V events on the evening of July 16th, 2015.

Deadline for nominations is May 12th, 2015. Selections will be made by the Canadian Aboriginal AIDS Network AGM Planning Committee.

NOMINATION GUIDELINES

Nominees must have attained an achievement, or provided a service or benefit to the Aboriginal HIV and AIDS community; and must consent in writing to the nomination.

Self-nominations will not be accepted. Nominators may nominate only one candidate per year per category and cannot be related to this candidate.

The deadline for receiving nominations is **May 12th, 2015**.

COMPLETED NOMINATION PACKAGES MUST INCLUDE:

- A description (500 words or less) of the nominee's significant achievement, service or benefit in the category selected, and a description of the nature and impact of the activities involved. (Including a clear distinction between paid and unpaid/voluntary activities.)
- A biography of the person nominated, or a short profile of the organization, clearly identifying achievements in the field of HIV and AIDS. (250 words or less)
- Two additional letters of support for the nomination.
- The CAAN nomination form (below).

SELECTION CRITERIA

Selection will be made by the AGM planning committee on the basis of the following criteria:

SCOPE: the range of activities and breadth of influence or inspiration the achievement has on people, families, organizations and/or the community.

ACHIEVEMENT: the significance of the achievement itself. Consideration will be given to creativity, innovation, and significance of the activity for individuals, families, and/or organizations.

IMPACT: the potential for fundamental and lasting positive change for individuals, families, organizations and the Aboriginal community.

METHOD: the manner in which the activities were performed, for example, creativity, innovation, consultation and collaboration.

Definitions for Areas of Achievement

1. **Social/Political/Community Action** - The award for Social/Political/Community Action is presented to the individual, organization, group, institution, or AASO, that undertakes an initiative, of any size, that has resulted in a change of public policy or process to the benefit of individuals and/or communities affected by HIV and AIDS.
2. **Holistic Wellness Promotion/Harm Reduction** - The award in this category recognizes individuals who promote and embody holistic wellness and promotion in the field of Harm Reduction.
3. **Young Eagles Award** - this award is presented to a young person between the ages of 18-29 years of age who has demonstrated outstanding achievement.
4. **Trailblazers Award** (Innovative programs and services).
5. **Lifetime Legacy Award.**



Canadian Aboriginal AIDS Network Nomination Form

Name of Nominee: _____

Category (choose all that apply):

- Social/Political/Community Action
- Holistic Wellness Promotion/Harm Reduction
- Young Eagles Award
- Trailblazers Award (Innovative programs and services)
- Lifetime Legacy Award

NOMINATED BY:	
ADDRESS:	PHONE:
	FAX:
POSTAL CODE:	EMAIL:

NOMINEE'S CONSENT TO NOMINATION (SIGNATURE):	
ADDRESS:	PHONE:
	FAX:
POSTAL CODE:	EMAIL:

This form is to accompany the nomination package to:

CAAN

6520 Salish Drive

Vancouver, BC V6N 2C7

Fax: 604-266-7612

No later than May 12th, 4:00pm 2015 pm Pacific Standard Time

Canadian Aboriginal AIDS Network Awards Selection Protocol

The following is the process and criteria for evaluating nominations:

1. Canadian Aboriginal AIDS Network (CAAN) will receive and compile all incoming nominations. In cases where submissions are incomplete (i.e. they do not include the appropriate or required supplementary documentation), CAAN will contact the nominator(s) to ensure that additional materials are sent.
2. Following the closing date for nominations, CAAN will compile a complete package containing all nomination submissions (including both complete and incomplete submissions) for each AGM Planning Committee member. These packages will be distributed by (e)mail to members for their review.
3. In independently reviewing their packages, Committee Members are requested to select their 1st, 2nd, and 3rd choices for each of the categories of Areas of Achievement. Choice selections will also be ranked using a numerical system (and collated by CAAN)
 - 1st choice = 3 points
 - 2nd choice = 2 points
 - 3rd choice = 1 point
4. Committee Members will submit their nominee selections and rankings for each category via fax or email to CAAN within 2 weeks of receiving their packages.
5. A statistical calculation of the votes (and points allocated to each candidate) will determine the award recipient in each category. CAAN will compile the results of all the Committee Members selections.
6. Although a system of calculating points will generally result in the selection of the awards recipient, a roundtable discussion of these results or of particular cases will take place to ensure there is consensus and agreement among Committee Members.
7. When awards recipients are selected, CAAN will follow up with the nominated individual, to verify the accuracy of their AIDS-related accomplishments, prior to the decision being ratified.

Conflict of Interest Policy regarding Award Selection

CAAN AGM Planning Committee Members who have (or have had in the past two years) a relationship with a nominee or a nominated program are required to inform all other members of the nature of this relationship, and excuse themselves from the award consideration and selection process in the category where the nomination occurs.